

Intro to MSAC Arts in Education!

How to Apply to the AiE Roster

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Arts in Education Grants
Management Associate

Tech Support:

Chad Buterbaugh
State Folklorist

Thursday, July 29, 2021 5-6pm EST
Slides & Recording will be posted



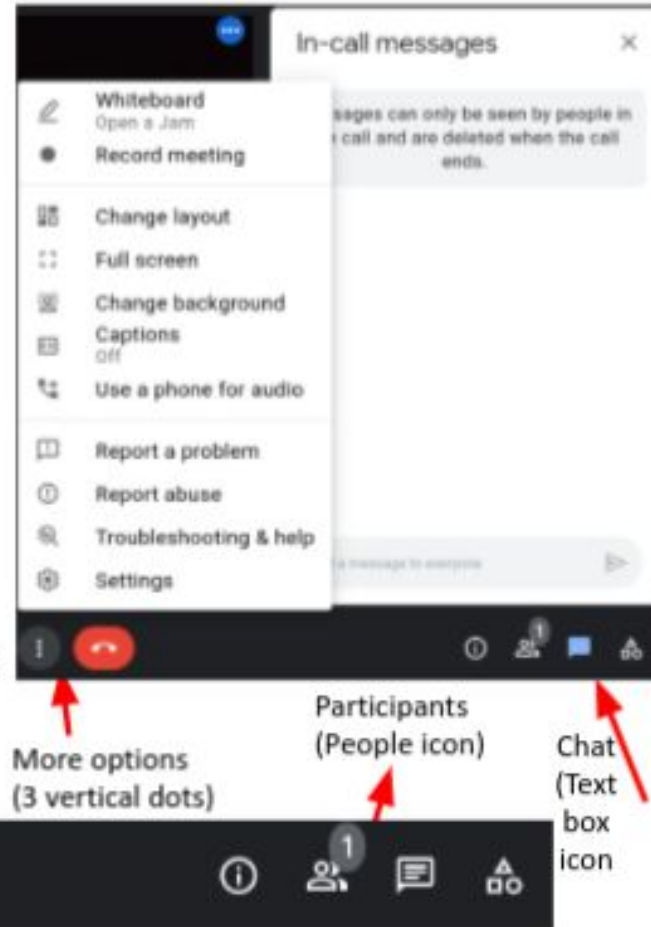
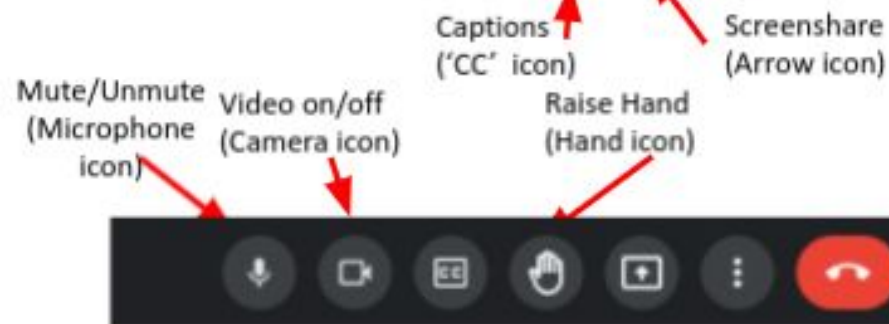
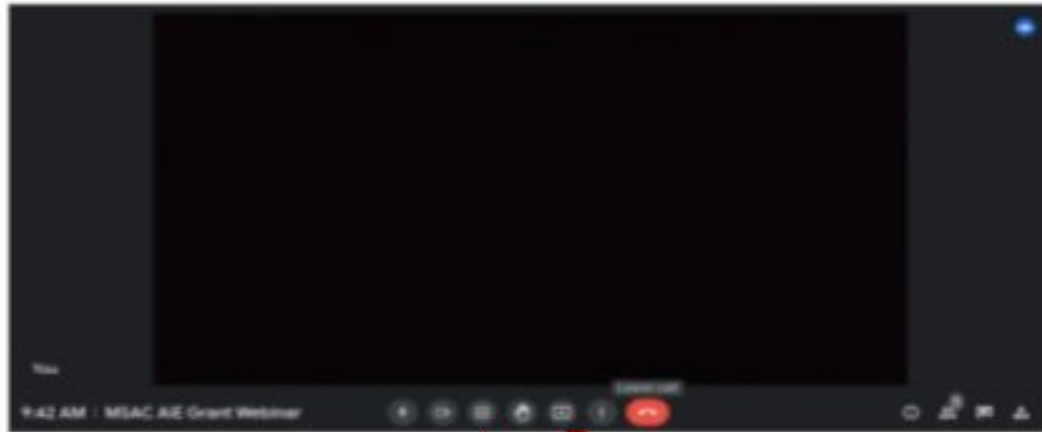
(Photo of ECE learners drumming on buckets)

**Please mute your device until you are speaking.
Do not present your screen.**

**You will need some way to jot notes during this
meeting.**

**We will hold the meeting to the established
time with the opportunity for additional
sharing, digitally.**

Overview



Roll Call

*Who are you and what brings you here?
Drop your letter in the chat*

I am...

- A. Interested in becoming a Teaching Artist offering programs to learners
- B. Currently working as a Teaching Artist offering programs to learners
- C. Other (*Feel free to share*)

Equity and Justice Statement

The arts celebrate our state's diversity, connect our shared humanity, and transform individuals and communities. The Maryland State Arts Council (MSAC) and its supporting collaborators are committed to advancing and modeling equity, diversity, accessibility, and inclusion in all aspects of our organizations and across communities of our state.

MSAC and its grantees are committed to embracing equity and non-discrimination regardless of race, religious creed, color, age, gender expression, sexual orientation, class, language, and/or ability.

Vision

The Maryland State Arts Council plays an essential role ensuring every person has access to the transformative power of the arts.

Mission

Maryland State Arts Council advances the arts in our state by providing leadership that champions creative expression, diverse programming, equitable access, lifelong learning, and the arts as a celebrated contributor to the quality of life for all the people of Maryland.

Goal 1. Increase Participation: *Broaden MSAC's constituency, providing avenues designed to increase pathways to engagement*

Goal 2. Provide Intentional Support: *Embrace thoughtful and targeted approaches to serving known and yet to be known MSAC constituents*

Goal 3. Build Capacity: *Work strategically to further build organizational and governance capacity to ensure that MSAC is capable of vigorously delivering on its mission*

Goal 4. Leverage Connections: *Further enhance current relationships and involve additional partners, collaborators, and constituents who will benefit from and advance the work of MSAC*

Goal 5. Bolster Maryland Arts: *Showcase the high caliber, diverse and relevant work of Maryland's artists and arts organizations; their contributions to community vitality and MSAC's role as a catalyst*

Creative Meeting Actions

Celebrate being in the space with other creative people.

Engage with everyone's presence as a gift.

Acknowledge that together we know a lot.

Enter the conversation with curiosity and inquiry.

Share your idea and trust that it will be heard.

Use "I" statements.

Focus your language on the task at hand.

Hold one another accountable with care.

Apply "Yes, and!" - "I hear your idea and I'm going to add to it!"

Balance speaking and listening.

Flow

Grounding Slides introducing MSAC's mission & goals

Background providing context for Arts in Education at MSAC

Overview covering the Arts in Education Roster

Questions identifying further points of clarification

Orientation preparing to apply

Submission compiling & entering information in Smart Simple

Questions identifying further points of clarification

Review discussing the process and timeline

Contact reaching out for more information

Poll 1

*What is your arts discipline?
Drop your letter(s) in the chat*

I practice...

D. Dance

E. Music

F. Visual Arts

G. Arts Integration

H. Literary Arts

I. Theatre

J. Media Arts

K. Other (please explain)

MSAC Arts in Education

Teaching Artist Roster

A curated directory of Maryland-based teaching artists who lead a variety of arts education programs

Arts in Education Grant

Grant providing matching funds to Maryland-based schools/sites for educational engagements led MSAC Roster Teaching Artists

Poetry Out Loud

national poetry recitation competition for high schoolers

Arts in Education Revision Process

In the fall of 2019 and winter 2020, The Maryland State Arts Council convened over 60 public constituents to serve as editors to re-envision the Arts in Education Program.

Phase 1: Equitable Funding in Arts in Education

Phase 2: Teaching Artist Roster Policies

Phase 3: Arts in Education Grant Application

Phase 4: Alignment with MSAC Internal Procedures



AiE Editors from Phase 3

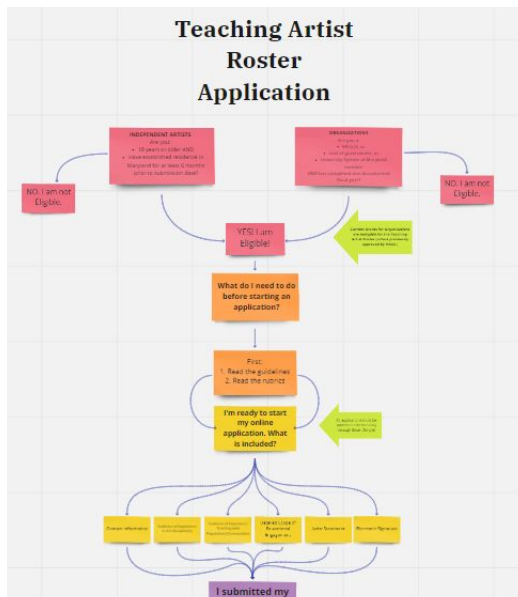
**Visiting Performer
Roster and
Artist-in-Residence
Roster**



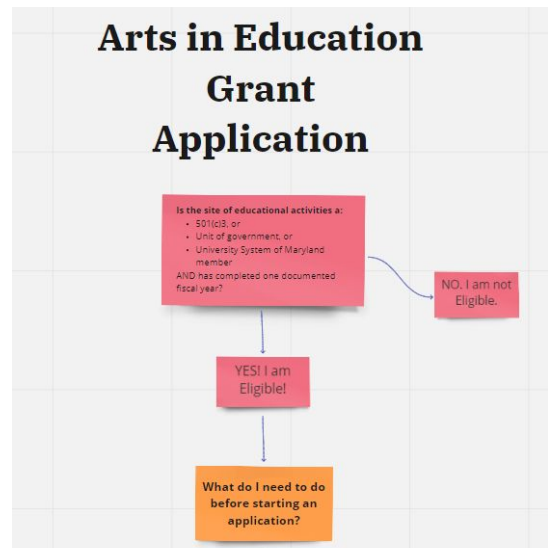
**Teaching
Artist Roster**



Visual Flow Charts



Roster Applications are accepted on a rolling basis and reviewed quarterly. There are two phases: Online Application & Site Visit



AiE Grant Applications are accepted on a rolling basis and reviewed monthly

Teaching Artist Roster

A listing of Maryland-based independent artists and organizations who have been selected through a panel review process.



Carien Quiroga works with adult learners during Maryland Centers for Creative Classrooms (*Photo of a table of adults working on a visual arts project*)

- Teaching Artists provide arts education experiences that deepen lifelong learning in school and community settings.
- Roster applications are accepted on a rolling basis and reviewed in two phases. Online applications (Phase 1) are reviewed quarterly, and site visits (Phase 2) are conducted based on the applicant and evaluators' availability, virtually or in-person.

Teaching Artist Roster Benefits

- **Connections** to a statewide network of organizations and nonprofits that lead professional development for Teaching Artists.
- **Individualized feedback and evaluation** sessions that help Teaching Artists' strengthen their programming.
- **Heightened visibility** through print and online marketing, including MSAC's Artist Directory.
- **Funding opportunities** for the cost of Teaching Artist fees and expenses, which provides financial incentive for Maryland schools and community groups to book Teaching Artists.



Joanne Margolius of Magical Experiences Arts Company engaging Nikita, a student at The Delrey School (Photo of a Teaching Artist working with a learner)

Arts in Education Grant

Collaborative Application
between



**Current MSAC
Roster Artist**

School/Site

The Arts in Education Grant and the Teaching Artist Roster work together to accomplish the Arts in Education program's mission

Arts in Education Grant: Fund Use

AiE Grant supports MSAC Teaching Artists to do: Educational Engagements

- Field Trip*
- Lecture
- Out of School Time Program
- Online Program
- Professional Development*
- Residency
- Visiting Performance
- Workshop



By paying for:

- artist fees/stipends
- field trip admission costs
- consultant fees
- honoraria
- contractual services
- transportation
- disposable art materials*

**only select if one of the other 6 types have been selected*

**For information on allowable expenses, refer to the Guidelines (msac.org/programs/arts-education/arts-education-grant)*

Arts in Education: Populations/Communities

- Early Childhood (0-3 years old)
- Grades Pre-K – 2
- Grades 3-5
- Middle School (6-8 grade)
- High School (9-12 grade)
- Out of School Time
- Veterans/Military
- Creative Aging (Older Adults)
- People Experiencing Incarceration/Re-entry
- People with Disabilities (Includes people with cognitive, social/emotional, and/or physical disabilities.)
- People from the LGBTQ+ community
- People experiencing Housing Instability
- English Language Learners
- Educators
- Other Population/Community (please explain)

Arts in Education Grant

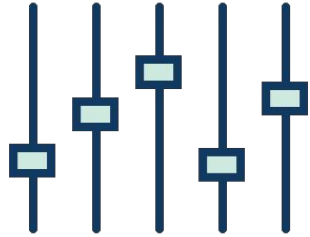
The Arts in Education Grant and the Teaching Artist Roster work together to accomplish the Arts in Education program's mission

- MSAC Teaching Artists have experience with numerous communities and deliver a variety of educational offerings
- Funds up to \$5,000, with a matching requirement for the school/site. Match waivers are available.
- Schools/Sites may be awarded up to two AiE Grants per fiscal year (July 1 - June 30); Teaching Artists may be awarded multiple times in a year



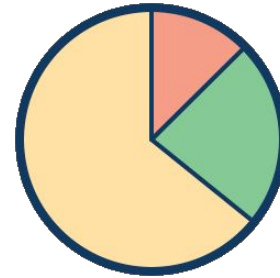
Whitehall ES Students at a MSAC Teaching Artist Barry Louis Polisar performance

Arts in Education Roster: Application



A. Evidence of Experience

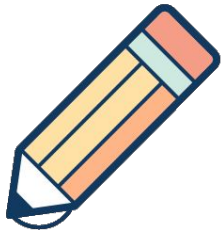
- a. Arts Discipline
- b. Population/Community



B. Scope of Educational Engagement

C. Artist Statement

D. Electronic Signatures



Questions

Poll 2

*Where do you work most often?
Drop your letter in the chat*

I mostly...

L. Work in school settings during the school day

M. Work in community settings and/or outside of the school day

N. Alternate between school and community sites; it depends on the day/season

O. Other (*Feel free to share*)

Arts in Education Roster: Before You Apply

- **Check your eligibility**
- **READ THE GUIDELINES!**
msac.org/programs/arts-education/teaching-artist-roster
- **Register for a Smart Simple account to submit an application**
- ***If all else fails, contact MSAC for technical support or questions!***

Arts in Education Roster: Eligibility

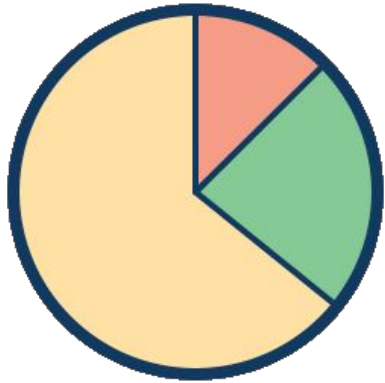
INDEPENDENT ARTIST

- 18 years of age or older at time of application submission and
- A Maryland resident for at least six months prior to application submission date
 - Who continues to have a primary MD address while active on AiE Teaching Artist Roster

ORGANIZATION

- Based in MD
- Completed at least one documented fiscal year and is a
- 501(c)3, *or*
- Unit of government, *or*
- University System of Maryland member

Arts in Education Roster: Application



Arts Discipline

Applicant should select the art discipline(s) they represent.

Community/Population

Select only the populations/communities you immediately intend to reach through this application process, not all of the populations/communities you plan to reach in your career.

Educational Engagement Type

Select the Educational Engagement Type(s) you intend to offer immediately upon Roster acceptance. After joining the Roster, any remaining engagement types of interest can be added to your profile following a site visit.

Educational Engagement Types

Residency

An artist provides sequential arts learning workshops to students over a period of time. A basic residency allows sufficient time to explore the fundamentals of an art form and may include a culminating project or presentation to demonstrate learning to peers and community members.

Visiting Performance

Presentations of one or more performances for assembly programs that travel to a destination identified by the applicant (i.e. school auditorium, recreational center, community organization, etc.)

Field Trip*

An activity where the audience is meant to go to the presenting organization's venue for the experience. May be a performance, gallery tour, presentation, or other activity.

Professional Development*

Activity(ies) (of any length or course of time) that strengthen identified skills for a specified audience.

Online Program

An educational engagement conducted in a virtual setting. Online programs can be done asynchronously (independent learning without real-time interaction), synchronously (simultaneously learning with others in real-time), or a blend of both.

Out of School Time Program

An arts learning experience that is presented outside of the normal classroom day.

Lecture

An artist presents a talk or conversation for a one-time event.

Workshop

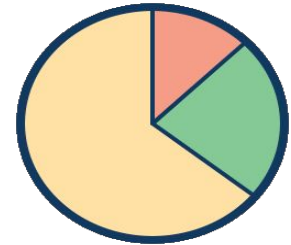
An artist facilitates an arts experience. Usually, but not always, occurs within one day.

**Must be connected to a Residency, Out of School Time Program, Lecture, Workshop, or Visiting Performance.*

Arts in Education Roster: Application

Attach evidence of your Experience, Training, and/or Professional Development as a Teaching Artist with your selected Populations/Communities and Arts Discipline.

- Submit at least one example that reflects your expertise and knowledge of the selected art discipline(s).
- Submit at least one example demonstrating your ability to teach the selected populations/communities.
- Examples may include (but are not limited to) a resume, artist biography, Curricula Vitae, certificates of completion, letters of support, and/or a sample portfolio.



Excellent/Outstanding Answer:

Clear and thorough detail of experience that aligns with the selected

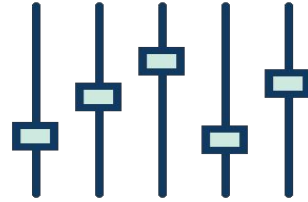
- Population(s) or community(ies)

and

- Arts discipline

Arts in Education Roster: Application

Upload a detailed example of programming you have designed for each selected Educational Engagement Type (*Field Trip, Residency, Out of School Time Program, Visiting Performance, Workshop, Professional Development and/or Lecture*) that should:



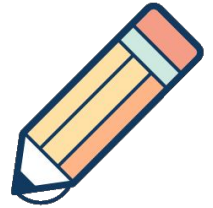
1. Summarize the program's activities. Include objectives (what is accomplished or completed at the end of this activity?) and learning goals (what are your intentions for student growth in content, actions, process and progress? What big idea or broad concept is the learning connected to?)
2. List the sequence of activities, such as proposed timing and pacing
3. Identify applicable state and/or national standards or competencies* that meet the needs and desires of the selected population/communities being served.

Excellent to Outstanding Answer: A clear and thoughtful scope highly demonstrates:

- Chosen state and national standards or competencies and how they show up in the proposed activities
- Alignment of chosen competencies with the needs of the population/communities being served
- Appropriate objectives, learning goals, and pacing

***Find examples of standards & competencies in the guidelines:** msac.org/programs/arts-education/teaching-artist-roster

Arts in Education Roster: Application



Submit a teaching artist statement that addresses the following questions:

- What is your creative process and how does it inform the design of your arts education engagements?
- How is your planning and delivery informed by accessibility, equity, and justice?
- How do you adapt your content and arts instruction to support participants' needs?
- How does your experience and background demonstrate readiness to join the Roster and enrich arts education opportunities in Maryland?
- Any additional information you would like to share with the AiE Teaching Artist Roster panel.

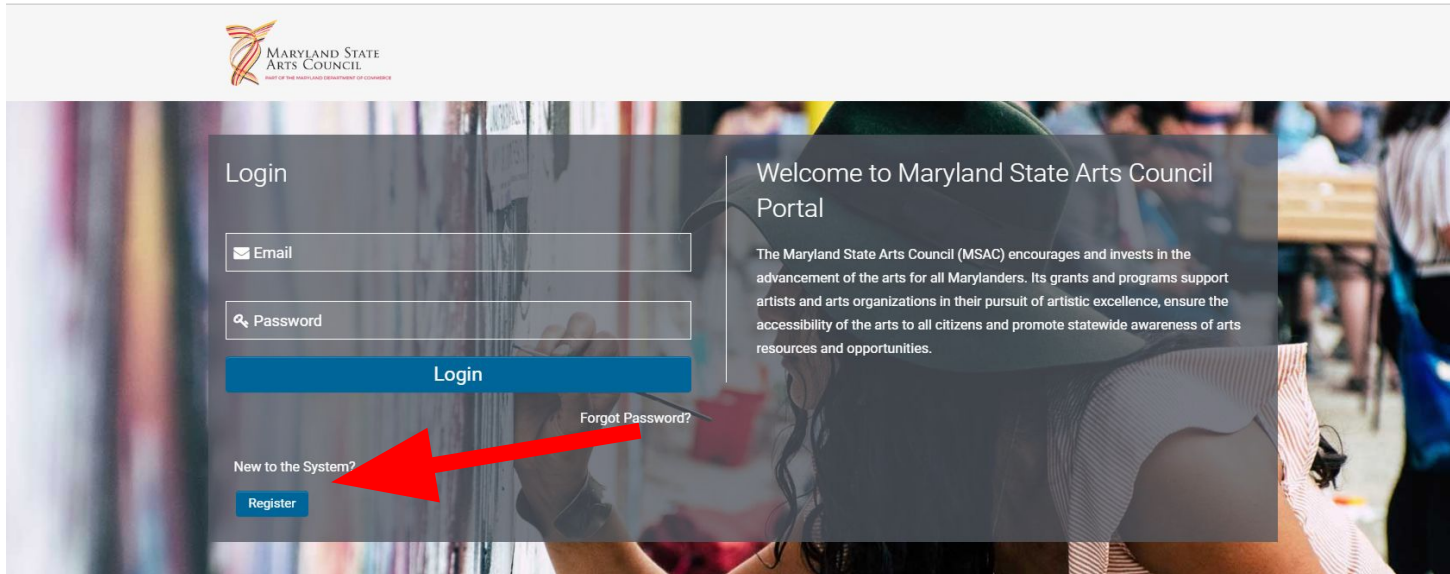
Excellent/Outstanding Answer: Teaching Artist statement highly demonstrates:


- o A clear description of the applicant's creative process and its connection to preparing arts education engagements
- o Embodiment of equity, justice, and accessibility in the arts through openness, adaptability to evolving community needs, and ensuring meaningful participation.
- o Potential to apply their experience for long term success. Inclusion on the roster would have deep and/or wide reaching benefit to Maryland learners.

Questions

Up Next: Smart Simple Overview

Smart Simple Overview



 MARYLAND STATE ARTS COUNCIL
part of the MARYLAND DEPARTMENT OF COMMERCE

Login

Email

Password

Login

[Forgot Password?](#)

New to the System?

Register

Welcome to Maryland State Arts Council Portal

The Maryland State Arts Council (MSAC) encourages and invests in the advancement of the arts for all Marylanders. Its grants and programs support artists and arts organizations in their pursuit of artistic excellence, ensure the accessibility of the arts to all citizens and promote statewide awareness of arts resources and opportunities.

Step 1: Go to marylandarts.smartsimple.com.



Click the Blue Login button.

Or select Register if you don't have a Smart Simple account.

Smart Simple Overview

Welcome Catherine Frost

If you would like to apply for funding, click on Funding Opportunities and click on Apply Now to start your Application.

 My Profile
  Change Password

My Applications

10
Funding Opportunities

2
In Progress

1
Submitted

3
Approved/Declined

In Progress

#	Application ID	Application Type	Organization	Primary Contact	Last Modified	Status	
1	2020-6085	Arts in Education Grant		Catherine Frost	2020-09-08 15:30	Draft Application	Open
2	2020-6050	Public Call		Catherine Frost	2020-09-04 09:14	Draft Application	Open

Logging in:

When you log into Smart Simple, you will see a “Grantee Home” dashboard. Click **Funding Opportunities** and select “Apply Now” under the Arts in Education Teaching Artist Roster Application.

You can see your current application drafts under “In Progress.”

Smart Simple Overview

2021-12339

CONTACT INFORMATION **APPLICANT DETAILS** ELECTRONIC SIGNATURES INTERNAL

- ☐ Workshop
- ☐ Field Trip
- ☐ Professional Development

* Attach evidence of your Experience, Training, and/or Professional Development as a Teaching Artist with your selected Populations/Communities and Arts Discipline.

Submit at least one example that reflects your expertise and knowledge of the selected art discipline(s). Submit at least one example demonstrating your ability to teach the selected populations/communities. Examples may include (but are not limited to) certificates of completion, letters of support, and/or a sample portfolio.

Excellent/Outstanding Answer: Clear and thorough detail of experience that aligns with the selected population(s) or community(ies).



* Detailed Scope of Educational Engagement Type

Upload a detailed example of programming you have designed for each selected Educational Engagement Type (Field Trip, Residency, Out of School Time Program, Visiting Performance, Workshop, Professional Development and/or Lecture) that should:

1. Summarize the program's activities. Include objectives (what is accomplished or completed at the end of this activity?) and learning goals (what are your intentions for student growth in content, actions, process and progress? What big idea or broad concept are you exploring?)
2. List the sequence of activities, such as proposed timing and pacing
3. Identify applicable state and/or national standards or competencies that meet the needs and desires of the selected population/communities being served. Standards can be (but are not limited to) MSDE Fine Arts [standards](#), MSDE Professional Learning [standards](#), and/or Maryland Out of School Time [competencies](#).



* Teaching Artist Statement

Please submit a teaching artist statement that addresses the following questions:
- What is your creative process and how does it inform the design of your arts education engagements?

Save Draft

✓ Submit

Hey Emily

Do you want to submit this review form?

YES

NO

As you work on an application, choose either “Save Draft”
to come back to the same application later or choose
“Submit/Complete” to finalize your submission.
When in doubt, click save!

Arts in Education Roster: Phase 1 Review Process

- **Quarterly Reviews:** AiE Roster Panel Reviews are completed quarterly. *(FY22 Schedule: September 2021, December 2021, March 2022, and June 2022)*
- **Rolling Submissions:** Arts in Education Roster applications submitted by the first day of the quarter will be reviewed by the panel within the same month.
 - Applications received after 11:59pm on the first day of the month will be reviewed by the panel in the following quarter.
- **Notifications:** Teaching Artists will be notified of their Phase 1 Status at the top of the month after their application was reviewed.
 - If you submit by September 1st at 11:59pm, you will be notified by October 5th.
 - *Please note that notifications do not go out automatically at a set time*

Arts in Education Roster: Phase 2 Review Process

- Schedule a Site Visit Orientation and after Phase 1 Notification
- An Arts in Education evaluator will observe **one (1)** educational engagement (program) you are immediately ready to offer on the roster. They will make recommendations about your application status.
- Site Visits can happen at any time. If you need more time to develop your program, or wait until schools are “back in session” for you to show your strongest work, that’s okay!

Arts in Education Roster: Phase 2 Review Process

Types of Remote Site Visits

- Synchronous
 - Evaluators will login and view instruction taking place in real time.
- Asynchronous
 - Submit up to three pieces of documentation (videos, photos, handouts, links) that provide the fullest picture of your program.
- Mix of Synchronous/Asynchronous
 - Evaluators will login and view instruction taking place in real time, with up to three pieces of supporting documentation submitted.

Arts in Education Roster: Roster Status

Phase 1: Online Application

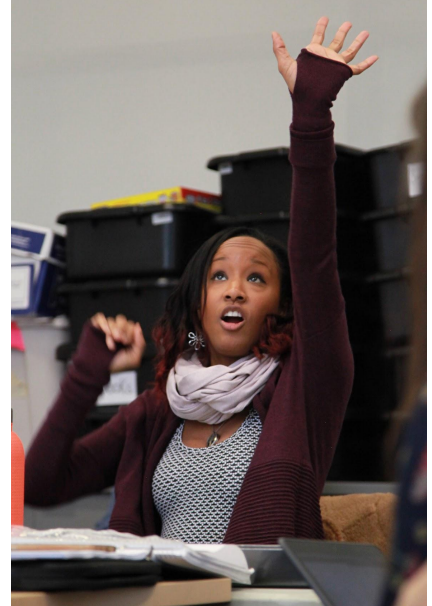
- If after a quarterly review, an applicant is not selected to move on to a site visit, they may **request a feedback appointment** with the AiE Program Director and can apply again at any time.

Phase 2: Site Visit

- If an applicant is not selected to join the Roster, they may **request a feedback appointment** with the AiE Program Director and can apply again at any time.
- If they are selected, the application will be considered **closed** if, after one month and 3 notifications, the teaching artist does not confirm they are joining the roster and their intent to schedule an orientation

Teaching Artist Roster: Requirements

- **Attend a formal orientation to learn about the AiE Roster & Grant!**
- Create and consistently maintain their **Artist Registry Profile**
 - Includes submitting requests to update your profile when adding new programming and communities
 - External evaluators will make recommendations based on our Current Teaching Artist rubric and checklists
 - Turnaround time is **2-3 weeks.**
- Be personally responsible for **MSAC required documentation/reporting** of educational engagements.



Valerie Branch at a YAMD ECE Residency
(Photo of a Teaching Artist with a raised hand)

Teaching Artist Roster: Requirements



Katherine Lyons at a Visiting Performance
(Photo of an actor manipulating a puppet)

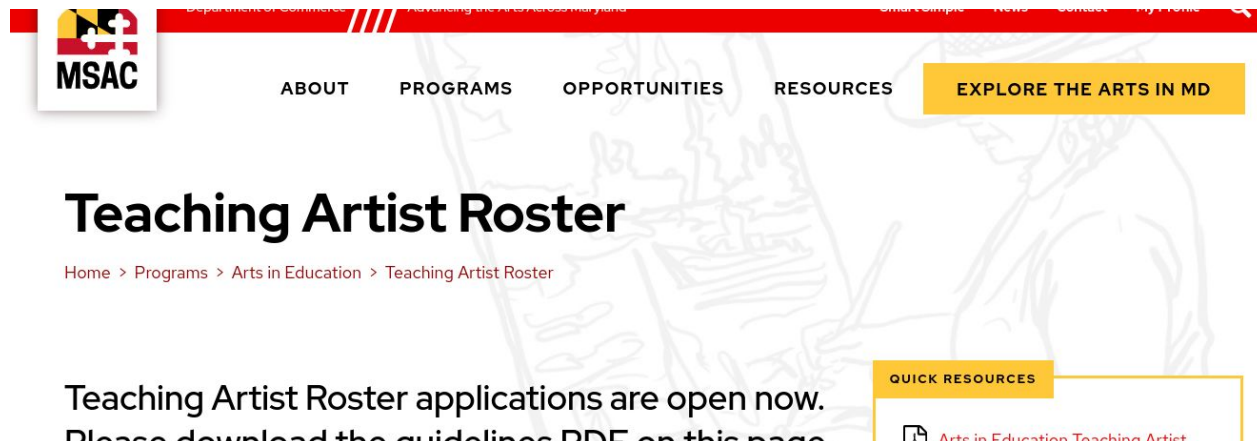
- **Collaborate with Site Coordinators** in submitting their Arts in Education Grant application.
- **Agree to scheduled periodic site visits** by MSAC Teaching Artist Evaluators to observe and give feedback about maintaining professional standards.
- **Complete at least one educational engagement** in a fiscal year (funded by MSAC or not) to remain listed on the roster **or schedule a check in meeting** with the AiE Program Director.

Questions

Arts in Education Roster: Before You Apply

- **Check your eligibility**
- **READ THE GUIDELINES!**
msac.org/programs/arts-education/teaching-artist-roster
- **Register for a Smart Simple account to submit an application**
- ***If all else fails, contact MSAC for technical support or questions!***

Important Links, Documents, and Information



- Guidelines
- Rubrics
- Review of Application Process
- Slides & Presentations

<https://www.msac.org/programs/arts-education/teaching-artist-roster>

Flow

Grounding Slides introducing MSAC's mission & goals

Background providing context for Arts in Education at MSAC

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Contact reaching out for more information

Thank You!

Catherine Frost

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Chad Buterbaugh

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