



# Maryland State Arts Council Executive Committee

MEETING MINUTES  
November 17, 2025  
11:00 - 12:30pm  
Google Meet

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The Executive Committee shall have general supervision of the affairs of the Council, make recommendations to the Council, and shall perform other duties as specified...

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In attendance: Ruby Lopez Harper, Marva Jo Camp, Kathy Beachler, Albita Rivera, Derrick Quevedo, Emily Sollenberger, Laura Weiss, Chad Buterbaugh, Brad Bittner, Steven Skerritt-Davis, Elizabeth Morales

The meeting was called to order at approximately 11:03 a.m., following guiding documents.

## **Chair Remarks (Lopez Harper)**

- Ruby welcomed councilors and moved forward with the agenda.

**Marva Jo made a motion to approve the August 14, 2025 Executive Committee Meeting minutes. Kathy seconded. All in favor and the motion passed.**

## **Executive Director's Report (Skerritt-Davis)**

- Steven provided the following updates:
  - Department of Commerce
  - MSAC staffing
  - Grants
  - Professional Development
  - Arts Incubator Working Group
  - Contracts
  - Sponsorships
  - Council
  - National Endowment for the Arts (NEA):
    - Procedural Audit



- State Arts Partnership
  - Poetry Out Loud
  - Recent Conferences/Convenings
- Emily reviewed Grants for Organizations cash match waivers from FY25 reporting for transparency. Waivers include:
  - Frostburg State University - Cultural Events Series
  - University of Maryland Global Campus
  - Salisbury University Art Galleries
  - St. Mary's College Foundation (River Concert Series)
  - St. Mary's College of Maryland (Boyden Gallery, also returning \$2,194.28 in unused funds)
  - Justice Arts Coalition (no longer part of GFO program)
  - Goucher College Art Galleries - pending, reviewing report
  - Baltimore Festival of the Arts, Inc. - pending, reviewing report

### **NEA Audit Findings and Corrective Action Plan Review**

- Chad reviewed findings from the recent National Endowment for the Arts audit and corrective action plan actions staff have taken to date.

### **Council Leadership Discussion (Lopez Harper)**

- Ruby shared she is moving to California in June will not be continuing as a councilor; suggests transition planning.
- Kathy agreed that starting the nominating committee work early would be useful and asked for staff assistance.
- Councilors agreed to ask for Nominating Committee volunteers at the December meeting.

### **Agenda Review**

- December 4, 2025, Council Meeting Agenda Review
  - Welcome to Bel Air (Harford County)
  - Creative Assignment
  - Executive Director's Report
  - Executive Committee Report
  - Governance Committee Report
  - Fiscal Report/Finance Committee Report
  - Program Policy and Evaluation Committee Report
  - Nominating Committee Elections
  - Staff Reports



- New Business
- Public Comment
- Adjourn, A&E District Overview/Tour
- Steven requested ideas for engaging council members better through  
Inside the Council emails:
  - Councilors expressed interest but difficulty in travelling to events  
and being more intentional about reading emails going forward.

### **New Business**

No new business.

### **Public Comment**

No public comment.

The meeting adjourned at approximately 11:56 a.m.