

DRAFT MINUTES
Maryland Public Art Commission
Executive Committee Meeting
February 3, 2026 2:00-3:00 PM

- The meeting was called to order at 2:00 pm
- Approval of Minutes from August 12, 2025
 - Judy Kwon, Chair, motioned to approve the minutes
 - Jamie Heater seconded the motion.
 - Minutes were approved unanimously
- Program Director, Ryan Patterson, opened a discussion about how the Commission bylaws describe the roles of the nominations process.
 - Article IV Officers, Section 2. Elections describes a Nominating & Governance Committee; the committee's only described role is to identify officers.
 - Article V. Executive Committee, Section 2. Powers and Duties states that the Executive Committee shall nominate prospective Commission members to be presented to the full commission for "approval". The approved candidate(s) are then forwarded to the Secretary for final approval before being appointed to the Commission.
 - The question is whether the bylaws should be updated for clarity about the Nominating Committee's role. or if there is a path forward that allows the Nominating Committee to provide recommendations to the Executive Committee that does not require bylaw revision.
 - Members discussed how the bylaws seemed inconsistent in that they were very broad or very specific, and that perhaps it could be the role of the Nominating & Governance Committee or the Executive Committee to propose some revisions to the bylaws language.
 - Judy suggested that the program's infancy may have resulted in some of these issues being addressed ad hoc along the way, but this is a good time to update things like the bylaws, and also to develop an operating procedure manual to guide the next Program Director and Commissioners moving forward.

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- Note: This aligns with Rebecca Massie Lanes' previous suggestion regarding onboarding packets and providing new commissioners with accurate information about the Commission.
- Nominating Process
 - The discussion turned to a nominating process that Rebecca had outlined. The process outlines the role of the Nominating & Governance Committee to monitor and track Commissioner terms, maintain a list of prospective commissioners, and recommend candidates from that list to fill seats on the Commission when they become available.
 - The Committee discussed the various pathways they were invited to apply for and how the Program Director encouraged them to apply.
 - Ryan replied that there is an informal role for the program director to play and support the process along the way, but the process described would be more appropriate for an operating manual.
 - The Committee members were in favor of moving forward with the process as described as well as setting a calendar of when each step needs to be completed.
 - Flannery Winchester asked if there was an open way for members of the public to find out about the Commission and apply to be a part of it.
 - Jamie also supported the idea of providing a link for anyone interested in Commission service to apply directly through the appointments portal - or a link to connect with the Nominating and Governance committee prior to portal sharing.
 - The nominations process will be added to the procedures document/operating manual.
 - Rebecca also noted that as Chair of the Nominations & Governance committee, she would like to solicit input from current commissioners on qualities they think are priorities, such as

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- attendance, leadership qualities/experience etc..
- Succession planning
 - Judy brought up the topic of Chair succession and made sure there was a clear path to offering the Secretary a recommendation for a new Chair to be appointed after her departure in June.
 - Judy suggested two strong options to consider. She will report back to the Nominating Committee after some further discussion.
 - 2026 Calendar
 - The commissioners reviewed a list of 2026 meetings and important dedication dates.
 - The Program Director intends to interweave these dates into the Public Art Across Maryland Grant Schedule and any other important dates staff are aware of, and re-issue the full calendar to the Commission.
 - Calendar holds will be sent for future Commission and Committee Meetings within the next two weeks.
 - Meeting Adjourned at 3:15 p.m.