



**FY 2010 FINAL REPORT
COMMUNITY ARTS DEVELOPMENT
NEA/CHALLENGE AMERICA GRANTS**

Instructions for completing the Final Report:

1. **DEADLINE:** The final report must be submitted in eGRANT no later than 30 days after the completion of the project.
2. **eGRANT Instructions:**
 - a. Follow these steps to access the final report in eGRANT:
 - i. Go to MSAC's web site - www.msac.org
 - ii. Click the eGRANT logo at the bottom of the homepage
 - iii. Click the "Reports for ALL Grant Types" GO button
 - iv. Type your existing login and password and click the LOGIN button
 - v. Locate your FY 2010 CAD NEA/Challenge America application and click the green EDIT button across from the words Final Report
 - b. Complete and submit the final report in eGRANT. In addition, submit a paper version with an original signature to MSAC.
 - c. Address the paper version to: Angela Lohr, Maryland State Arts Council, 175 W. Ostend Street, Suite E, Baltimore, MD 21230.
3. **MATCHING REQUIREMENTS:** NEA/Challenge America grants must be matched dollar-for-dollar with non-state/non-federal funds. Final reports that do not demonstrate the required match will be returned for revision.
4. Questions regarding the final report may be directed to Angela Lohr, Grants and Data Manager, at 410-767-6557 or alohr@msac.org

<p>MSAC STAFF USE ONLY</p> <p>CAG 2010/ _____</p> <p>\$ _____</p>

MARYLAND STATE ARTS COUNCIL

FY 2010 NEA/Challenge America Grant Final Report

DUE DATE: 30 days after the project is complete

Grantees must also hand-deliver or mail one signed copy of the report to MSAC

Organization:

1. Please describe the activities that took place during the grant period - may not exceed one 8 ½" x 11" sheet of paper.
2. Total Number of Individuals Benefiting _____
The total number of staff and/or board members participating, and other direct beneficiaries and participants.
3. Budget Summary.

Cash Expenses		Cash Income	
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$	MSAC Grant	\$
Total Cash Expenses	\$	Total Cash Income	\$

I certify that all information contained in this report is true and accurate.

Signature _____

Printed Name _____

Title _____ Date _____