

MARYLAND STATE ARTS COUNCIL
FY 2009 FINAL REPORT FOR THE COMMUNITY ARTS DEVELOPMENT
NEA/CHALLENGE AMERICA GRANTS

Instructions for completing the Final Report:

- The FY 2009 Final Report must be submitted **no later than 30 days after the completion of the project.**
- One completed copy of the final report with an original signature must be submitted.
- eGRANT Instructions:
 - Follow these steps to access the final report in eGRANT:
 - Go to the MSAC's web site - www.msac.org
 - Click the eGRANT logo at the bottom of the homepage
 - Click the GO button next to 2009 Grant Applications, Requests for Funding, Interim and Final Reports
 - Type your existing login and password and click the LOGIN button
 - Locate your FY 2009 CAD NEA/Challenge America application and click the green EDIT button across from the words Final Report
 - Complete and submit the final report in eGRANT. In addition, a paper version with an original signature must be hand-delivered or mailed to MSAC.
 - Address the paper version to: Angela Lohr, Maryland State Arts Council, 175 W. Ostend Street, Suite E, Baltimore, MD 21230.
- **MATCHING REQUIREMENTS:** NEA/Challenge America grants must be matched dollar-for-dollar with non-state/non-federal funds. Final reports that do not demonstrate the required match will be returned for revision.
- Supplementary materials or other documents should be mailed directly to your program director and not attached to the final report.
- Questions regarding the final report may be directed to Angela Lohr, Assistant Grants Administrator, at (410) 767-6557.

MARYLAND STATE ARTS COUNCIL
Community Arts Development NEA/Challenge America Grant Program
FY 2009 (July 1, 2008 through June 30, 2009) Final Report

DUE DATE: 30 days after the project is complete

*Grantees must also hand-deliver or mail
one signed copy of the report to MSAC.*

Organization:
MSAC Grant Number:
Grant Amount: \$

1. Please describe the activities that took place during the grant period - may not exceed one 8 ½" x 11" sheet of paper.

2. Total Number of Individuals Benefiting _____
The total number of staff and/or board members participating, and other direct beneficiaries and participants.

